

# AITKIN COUNTY BOARD

July 13, 2021

<p>The Aitkin County Board of Commissioners met this 13<sup>th</sup> day of July, 2021 at 9:04 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Donald Niemi, Anne Marcotte, Brian Napstad, County Administrator Jessica Seibert, and Temporary Administrative Assistant Nikki Knutson. Commissioner Laurie Westerlund was absent.</p>	<b>Call to Order</b>
<p>Motion made by Commissioner Napstad, seconded by Commissioner Niemi and carried, all voting yes to approve the July 13, 2021 agenda.</p>	<b>Approved Agenda</b>
<p>Kirk Peysar discussed the results of the County Fair. Kirk also presented the 50 year time capsule event that will take place on July 17, 2021 at 10:00 a.m on the northeast corner of the Historic Courthouse lawn. July 17, 2021 is exactly 50 years from the time the capsule was buried.</p>	<b>Citizens' Public Comment</b>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows.</p>	<b>Consent Agenda</b>
<p>A) Correspondence File June 22, 2021 to July 12, 2021; B) Approve June 22, 2021 County Board Minutes; C) Approve Electronic Funds Transfers \$4,914,003.29; D) Approve Commissioner Vouchers: General Fund \$285,533.79, Reserves \$5,074.92, Road &amp; Bridge \$271,120.92, Health &amp; Human Services \$26,882.61, State \$1,551.55, Trust \$12,016.26, Forest Development \$10,610.34, Capital Project \$3,975.52, Aitkin County Collaborative \$29,250.00, Long Lake Conservation Center \$7,889.63, Parks \$102,015.21 for a total of \$755,920.75; E) Approve Auditor's Vouchers – LLCC Property Insurance Claim invoices and Hwy Contract: General Fund \$116.25, Road &amp; Bridge \$132,681.79, Long Lake Conservation Center \$13,267.16 for a total of \$146,065.20; F) Approve Auditor's Vouchers – May Settlements: Agency \$4,001,493.79; G) Approve Auditor's Vouchers – R&amp;B Contract payments and Tax Courts: General Fund \$13.57, Road &amp; Bridge \$195,798.73, Taxes &amp; Penalties \$3,538.00, for a total of \$199,350.30; H) Approve Auditor's Vouchers – Hwy Dept Contract Payments: Road &amp; Bridge \$179,814.63; I) Approve Manual Warrants/Voids/Corrections – State General Tax and FSA Claims 2021: General Fund \$1,316.86, State \$71,038.08 for a total of \$72,354.94; J) Approve Manual Warrants/Voids/Corrections – ELAN Pd 6/10/21 Allocated: General Fund \$-3687.78, Road &amp; Bridge \$487.05, Health &amp; Human Services \$1,147.9, Trust \$389.96, Long Lake Conservation Center \$1,550.41, Parks \$112.45, for a total of \$0.00; K) Approve Manual Warrants/Voids/Corrections – Camping Refund 6/16/21: Parks \$180.00; L) Approve Manual Warrants/Voids/Corrections – Camping Refund 6/17/21: Parks \$30.00; M) Approve Manual Warrants/Voids/Corrections – Manual payments for FSA claims and fees: General Fund \$1,147.79; N) Approve Manual Warrants/Voids/Corrections – Electronic chargebacks: Taxes &amp; Penalties \$1,146.68; O) Approve Manual Warrants/Voids/Corrections – Mtg Reg and State Deed Tax, June Accelerated Pmt: State \$84,126.30; P) Approve Manual Warrants/Voids/Corrections – Account Closed, NSF Checks: General Fund \$110.27, State \$357.00, Trust \$11,900.00, Taxes &amp; Penalties \$387.92, for a total of \$12,755.19; Q) Approve Manual Warrants/Voids/Corrections – Camping Refunds 6/24/21 and 6/28/21: Parks \$150.00; R) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 #39871004: General Fund \$598.66; S) Approve Manual Warrants/Voids/Corrections – ELAN Pd 6/24/21 Allocated: General Fund -\$3,871.71, Reserves Fund \$88.32, \$1,718.15, Health &amp; Human Services \$1,276.49, Trust \$307.57, Long Lake Conservation Center \$481.18, for a total</p>	

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of \$0.00; T) Approve Manual Warrants/Voids/Corrections – Credit Card Fees June 2021: Long Lake Conservation Center \$33.20; U) Approve Affidavit for Duplicate of Lost Warrant; V) Approve AutoCAD License renewal Surveying/GIS; W) Approve Aitkin County Search & Rescue Donation; X) Adopt Resolution: LG230 Off-Site Gambling – Isle Lions Club; Y) Adopt Resolution: Final Contract Payment – Contract No. 20201; Z) Sign County Board of Appeal Certification Form

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant.

**Affidavit for Duplicate of Lost Warrant**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – AutoCAD License Renewal Surveying/GIS.

**AutoCAD License Renewal Surveying/GIS**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Aitkin County Search & Rescue Donation.

**Resolution #20210713-084 Aitkin County Search & Rescue Donation**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amount set forth below to the county:

Glen Township	\$500.00
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**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Glen Township	Aitkin County Search & Rescue
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**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donation offered.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: LG230 Off-Site Gambling – Lions Club.

**Resolution #20210713-085 LG230 Off-Site Gambling – Lions Club**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the Application to Conduct Off-Site Gambling - Form LG230 - of the Isle Lions Club at the following location – The White Pine Logging & Threshing Show, 15489 180<sup>th</sup> Avenue, Finlayson, MN 55735 – Williams Township. (Note: Dates of activity for Pull-Tabs and Bingo – September 4, 2021 to September 6, 2021)

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Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Final Contract Payment – Contract No. 20201.

**WHEREAS**, Contract No. 20201 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to PCI Roads, LLC in the amount of \$3,607.48.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve Contract/Advertise for Bids.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve NTIA Broadband Grant Application.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voted to approve NTIA Broadband Grant Application – request for public hearing set for July 27, 2021 at 10:00 a.m.

Jennifer Corcoran – MN DNR (3DEP) presented LiDAR from 3DEP.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Bridge Priority Resolution;

**WHEREAS**, Aitkin County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, and

**WHEREAS**, Aitkin County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

**NOW, THEREFORE BE IT RESOLVED** that the following deficient bridges are high priority and Aitkin County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

**Resolution  
#20210713-086  
Final Contract  
Payment –  
Contract No.  
20201**

**Approve  
Contract/Advertis  
e for Bids**

**NTIA Broadband  
Grant Application**

**NTIA Broadband  
Grant Application  
– request for  
public hearing**

**LiDAR  
Presentation from  
3DEP**

**Resolution  
#20210713-087  
Bridge Priority  
Resolution**

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Existing Bridge Number	Road Number	Section/ Township/ Range	Project Cost	State-Aid Funds	Town Bridge Funds	Local Funds	Local Bridge Replacement Program Funds	Program Year
NA	420 <sup>th</sup> Avenue Farm Island Township	26-46N-27W	\$190,000		\$180,000	\$10,000		2022
88100	Aitkin CSAH 11	6-45N-27W	\$200,000	\$100,000			\$100,000	2023
01508	Aitkin CSAH 5	14-47N-25W	\$850,000	\$475,000			\$375,000	2023
7375	Aitkin CH 54	17-47N-26W	\$480,000			\$150,000	\$330,000	2023
L5965	210 <sup>th</sup> Lane Pliny Township	5-44N-23W	\$325,000		\$315,000	\$10,000		2023
01509	Aitkin CSAH 5	14-49N-25W	\$950,000	\$550,000			\$400,000	2025

**FURTHERMORE**, Aitkin County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

**FURTHERMORE**, Aitkin County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Jessica Seibert, County Administrator updated the Board on the following:

- McGregor Township Meeting
- Virtual Retirement
- 1<sup>st</sup> monthly lunch with City Clerks
- Administrative Assistant Interviews
- Final Building Walk Thru

**Administrator Updates**

The Board discussed: NACO, 4<sup>th</sup> of July, NRAC, ECRL, Economic Development, McGregor Airport.

**Board Discussion**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to close meeting at 10:50 a.m. for Closed Session Under MN Statute 13D.05 Subd. 3(b) – Attorney-Client Privilege

**Closed Session Under MN Statute 13D.05 Subd. 3(b) – Attorney-Client Privilege**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to reopen Board Meeting at 11:36 a.m.

**Reopen Board Meeting**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 11:37 a.m. until Tuesday, July 27, 2021 at the Aitkin County Government Center.

**Adjourn**



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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners



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Jessica Seibert  
County Administrator